

Risk Assessment – Land Safety
Sudbury Rowing Regatta 5 August 2017
Date of Risk Assessment: 29 April 2017

Location: Friars Meadow Sudbury
Assessor's Name: Keith Paxman

Description of hazard	Who might be harmed?	Description of what is already being done to deal with the hazard and what is required	Risk Rating (High / Medium / Low)	Person(s) responsible for implementing actions
Vehicle access to Friars Meadow	<ul style="list-style-type: none"> • Competitors • Public • Organisers 	<ul style="list-style-type: none"> • Access route clearly signed • Vehicle access routes and parking segregated from pedestrians • Trailer area segregated from vehicle access routes 	Low	Regatta Secretary
Food hygiene	<ul style="list-style-type: none"> • Competitors • Public 	<ul style="list-style-type: none"> • Food chilled, segregated and wrapped • Thermometer checks on cooked food • Hygiene standards for food preparation • Segregation of food waste • Food handlers aware of food hygiene risks • Allergen warning notices located in the tea tent 	Low	Regatta Secretary
Marquee and tents	<ul style="list-style-type: none"> • Competitors • Public 	<ul style="list-style-type: none"> • Marquee and Tents erection supervised by competent individuals • Checked before and during event • Fire Extinguisher and water buckets available at BBQ and Refreshment Tents 	Low	Regatta Secretary

Electrical supply	<ul style="list-style-type: none"> • Users • Public 	<ul style="list-style-type: none"> • Electrical system suitable for use • Appropriately earthed • RCD devices integral and tested • Connected and checked by a competent person 	Low	Regatta Secretary
Toilets	Users	<ul style="list-style-type: none"> • Toilet provision suitable and sufficient • Checked on regular basis • Provision of hand cleansing 	Low	Regatta Secretary
First Aid and Emergency Provision	Competitors Public	<ul style="list-style-type: none"> • First Aid on site throughout the event • Emergency Plan in place • Radio communications • Public Address system 	Low	Regatta Secretary
Third Party Stall Holders	Competitors Public	<ul style="list-style-type: none"> • Third Party Stall Holders are briefed on safety requirements • A check is completed on stall set up before the event commences and during the course of the day 	Low	Regatta Secretary