



Clarification of SRC rules regarding payment of race fees

1. Club members involved in racing should be aware that in order to engage in racing at British Rowing events as a representative of SRC, an entry has to be made *on their behalf* via SRC using British Rowing Online Entry (BROE). Entries on BROE can only be made by the SRC authorised representative (Club Rep) and in the case of virtually all regattas and head races (apart from SRC's own) the Club Rep is Andrew Blit.
2. As soon as a member asks their Vice Captain or Captain to enter them for an event or asks to be included in a crew for which an entry is to be made they become responsible for payment of the associated race fee immediately. It is not SRC's responsibility to pay the race fee, nor that of the Club Rep.
3. Members should pay the race fee when entry into an event is requested. The amount due will generally be the race fee plus £3 for towing. However if a member is unsure as to the amount they should ask their Vice Captain, Captain or the Club Rep straight away so that they can arrange payment without delay.
4. Payment should be made to the Club Rep. Preferred method of payment is directly on line to the bank account administered by the Club Rep, details of which are available from the Club Rep. Payment should not be made to the main SRC bank account. Members should notify the Club Rep immediately they make a payment and ensure that any banking reference given on an online payment easily identifies them as the payee.
5. The deadline for paying a race fee to the Club Rep is the date on which entries for the event concerned close. Members are responsible for making sure they know when that date is (normally published on British Rowing Calendar or the organising club's poster for the event). If members do not pay by the deadline they run the risk of not being entered for the event.
6. If a requested entry to an event is not accepted the amount paid will be refunded to the member directly or credited to their Racing Account (see below) subject to SRC having first been refunded by the race organisers.
7. If a member asks to be entered for a race event when he or she still owes part or all of the fee for a race event for which they had previously requested entry, the Club Rep will not process that second request unless/until all fees for the first requested entry have been paid. This will apply to individual members and crews alike. If a member included in a requested crew entry has fees outstanding for a previous entry, then the whole crew entry shall not be processed unless/until the outstanding fees of the individual member have been paid.

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8. If a member who has been entered into an event is subsequently ill, injured or decides to withdraw from the event for whatever reason (including simply not turning up), they remain responsible for their race fee. No refund will be made by the Club unless the entry itself is not accepted (see 6 above).

9. If a member agrees to substitute for another member in an entry that has been accepted, the withdrawing member remains responsible for paying the race fee, not the substituting member. The Club Rep will not seek a race fee from the substituting member. Whilst SRC would encourage a substituting member to offer reimbursement to the withdrawing member, it will remain a matter to be decided between the two members involved.

10. Members are encouraged to establish a Racing Account (float) with SRC with a balance approximate to at least a typical race fee for the member (or their family as appropriate). This simplifies the administration of race fees considerably for the member and SRC alike. Members will be responsible for maintaining a record of the balance on their Racing Account. The Club Rep will also maintain a record and supply details as requested. In the event of a dispute the Club Rep's record will be definitive.

11. SRC will underwrite any positive balance held on a member's Racing Account and should a member decide to withdraw from racing or leave SRC, a full refund of any unencumbered balance on the account will be made on receipt of a written request to this effect.

Sean Moriarty
Captain of Sudbury Rowing Club
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